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Date: 22nd July 2013

COUNCIL SUMMONS

You are hereby summoned to attend a Meeting of the **WEST DEVON BOROUGH COUNCIL** to be held at the Council Chamber, Council Offices, Kilworthy Park, **TAVISTOCK** on **TUESDAY** the **30th** day of **JULY 2013** at **4.30 pm**.

Prior to the Meeting, the Reverend Philip Wagstaff, Superintendent Minister for the West Devon Methodist Circuit, has been invited to say prayers.

THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED.

1. Apologies for absence
2. Declarations of Interest
Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Monitoring Officer in advance of the meeting.

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3. To approve and adopt as a correct record the Minutes of the Annual Meeting of the Council held on 21 st May 2013	1
4. To approve and adopt as a correct record the Minutes of the Special Meeting of the Council held on 1 st July 2013	12
5. To receive communications from the Mayor or person presiding	
6. Business brought forward by or with the consent of the Mayor	
7. To respond to any questions submitted by the public and to receive deputations or petitions under Council Procedure Rule 21	
8. To consider motions of which notice has been submitted by Members of the Council in accordance with Council Procedure Rule 15	
9. To consider questions submitted by Members under Council Procedure Rule 21	

10. To receive the Minutes of the following Committees, to note the delegated decisions and to consider the adoption of those Minutes which require approval
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|-------|---|----|
| (i) | Audit Committee
Meeting held on 18 th June 2013 | 14 |
| (ii) | Community Services Committee
Meeting held on 25 th June 2013 | 18 |
| | Unstarred Minute to agree
Members are recommended to agree: | |
| | CS 4 Connect Strategy and Priority Plan Update 2013/14
RESOLVED to RECOMMEND that the Connect Strategy annual update for 2013/14, incorporating updated action plans for Community Life, Environment and Homes, be approved and adopted. | |
| | CS 9 Delegation of Grounds Maintenance Services to Tavistock Town Council
RESOLVED to RECOMMEND that Council approves the delegation of defined elements of the Grounds Maintenance service function to Tavistock Town Council for the period summer 2013 to March 2015. | |
| (iii) | Overview & Scrutiny Committee
Meeting held on 4 th June 2013 | 24 |
| (iv) | Planning & Licensing Committee
Meeting held on 14 th May 2013 | 31 |
| | Meeting held on 11 th June 2013 | 36 |
| | Meeting held on 9 th July 2013 | 42 |
| (v) | Standards Committee
Meeting held on 16 th July 2013 | 58 |
11. To receive the report of the Head of Corporate Services on Future Governance Arrangements. **To follow**
12. To receive the Annual Report of the Overview and Scrutiny Committee 60
13. To Order the affixing of the Common Seal
For the information of Members, a list of documents sealed by the Council and witnessed by the Mayor and the Chief Executive during the period from 15th May 2013 to 17th July 2013. 63

PART TWO – ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED (if any).

If any, the Council is recommended to pass the following resolution:

“RESOLVED that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the Meeting for the undermentioned item of business on the grounds that exempt information may be disclosed as defined in Part I of Schedule 12(A) to the Act.”

Dated this 22nd day of July 2013

A handwritten signature in black ink, appearing to read "R. Heard". The signature is written in a cursive style with a large initial "R".

Chief Executive